



Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

No.F.2(3)/CBSE/Raddi/2008-09/

Dated: .12.2011  
SPEED POST

**Subject: Limited Tender for Disposal of Raddi/Waste Material of CBSE,  
Delhi-reg.**

Sir(s),

The Board intends to invite tender for disposal of waste material (Raddi). The specifications of the items and other details are enclosed vide Annexure-I.

The rates accompanying Earnest Money of Rs.10,000/- (Rupees Ten Thousand Only) in the shape of a Bank Draft favoring "Secretary CBSE" payable at Delhi, Superscribed as "LIMITED TENDER FOR DISPOSAL OF RADDI/WASTE MATERIAL" can be dropped in the Tender Box kept at Ground Floor of this office on or before **06.01.2012** by 2:30 p.m. Tender will be opened at 3:00 p.m on same date in presence of the representative of tenderers, who may like to be present. Incomplete, conditional, without EMD or tenders after due date and time will be summarily rejected. The Secretary, CBSE reserves the right to cancel any or all tenders without assigning any reason thereof. The EMD of unsuccessful tenderers shall be returned without interest.

Yours faithfully

(A.S VERMA)  
Joint Secretary (A&L)

Encl:- 1. Annexure-I  
2. Terms and conditions  
3. Undertaking

Copy to: J.S (I.T) for information and necessary action please.  
D.S (Vigilance) for information and necessary action please.

Email: [cbseedi@nda.vsnl.net.in](mailto:cbseedi@nda.vsnl.net.in)

Website: [www.cbse.nic.in](http://www.cbse.nic.in)

Phones: 22509252-59

Fax: 22515826



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**ANNEXURE-I**

**FINANCIAL BID (RATES TO BE QUOTED FOR PURCHASE OF FOLLOWING ITEMS)**

The Board intends to invite rate for disposal of following waste material/Raddi.

Sl. No.	Name of the item	Rates	
01	Plastic and plastic strips	Per Kg	
02	Old question papers (Old test booklet containing OMR sheet etc)	Per Kg	
03	Waste paper (Answer Sheets, Application forms, Attendance sheets, Old photographs, used OMR Sheets etc)	Per Kg	
04	Empty Envelopes (Cloth line and plane envelopes)	Cloth line	Per Kg
		Plane	Per Kg
05	Empty Envelopes (Torned)	Per Kg	
06	Old Newspapers	Per Kg	
07	Old Magazines	Per Kg	
08	Old books (Booklets or information bulletins etc)	Per Kg	
09	Computer Stationery	Per Kg	
10	Old Trunks	Per Kg	
11	Old VIP suitcases	Each piece or per Kg	
12	Old cloth bags/old cloth	Each piece or per Kg	
13	Card Board Boxes (Big, Small and Broken)	Each piece	

You are requested to quote your highest rates each piece for Card Board Boxes, old suitcase and old cloth bags mentioned at S. no. 11, 12, 13 and per Kg. for other material mentioned at Sl. No. 1 to 10. It is also noticed that Board will not bear any additional expenses like depolyment of labour for tearing off the envelopes, opening the trunks, lifting of material etc and transportation charges etc. Hence the rates will be valid for one year including all the charges and taxes.

(SIGNATURE OF THE TENDERER)  
(SEAL WITH COMPLETE ADDRESS)



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### TERMS & CONDITIONS

1. Sealed tender, complete in all respect along with a bank draft for Rs.10,000/- valid for a period of 6 months towards earnest money drawn in favour of the Secretary, CBSE, Delhi should be dropped in the Tender Box kept with Security Guard at Ground Floor, CBSE office, Preet Vihar, Delhi latest by 2:30 p.m. on 06.01.2012. The sealed envelopes should contain the rates quoted by the agency in the performa as per ANNEXURE-I and shall be superscribed "LIMITED TENDER FOR DISPOSAL OF RADDI/WASTE MATERIAL". Incomplete/conditional/late tenders or those without earnest money will be rejected. Bids will be opened at 3:00 p.m. on the same day in the presence of those tenderers, who may like to be present. There should be not be over writing or amendment in the rates quoted, the terms and conditions of the contract. All the forms should be duly signed with seal of the firm.
2. The Secretary, CBSE reserves the right to imposed penalty as deemed fit or forfeit part or whole of the earnest money of the tender if tenderer fails to lift the raddi/waste material according to terms of the tender, the amount of EMD shall be forfeited. The earnest money will be forfeited, if the tenderer, after approval of the tender, fail to accept it.
3. Any sort of unethical or unprofessional practice by the agency is strictly prohibited, as it leads to the debarment of the agency by the Board for a period of 2 years or a penalty as decided by the Competent Authority of the Board.
4. The Board has the right to select or reject the agency partly or wholly.
5. The Secretary of the Board reserves the right to reject any tender or reject in entirety without assigning any reason.
6. In case of any dispute or abrogation of conditions stipulated, the decision of the Secretary of the Board in all the matters concerning tender shall be final and binding upon the tenderer.
7. The upward revision of rates only will be allowed during the contract periodly 10% per annum.



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### TERMS & CONDITIONS

8. In case of any dispute, the legal jurisdiction shall be within the Union Territory of Delhi/New Delhi.
9. If the material is not lifted within stipulated period given in work order(s), the earnest money will stand automatically forfeited.
10. In case of more than one firm quoting Highest rates or one firm quoting highest rate for more than one waste material/Raddi, the Board reserves the right to allot the work to only one firm quoting the highest rate or more than one firm on the highest rates for that waste material/raddi. The Board may allot the work among different agencies at the highest quoted rates for the particular waste material/raddi.
11. The Rate Contract shall be valid for a minimum period of one year. However, the contract period shall be increased further, subject to satisfactory services, on year to year basis for a maximum period of 03 years on mutually agreed Terms & Conditions.
12. The agency cannot alter/amend/enhance the rates for items for which they are not selected by the Board.
13. All other charges pertain to the work of disposal of waste materials like labour charges for lifting of waste materials, transport charges, weighing charges at Dharamkata, tearing off the items/Answer Books, Question papers/ Tabular books (if necessary), opening of trunks, etc shall be borne by the tenderer only.

### ACCEPTANCE OF THE TENDERER

The above said terms and conditions enumerated in this form have been read by me/us and are acceptable to me/us.

(SIGNATURE OF THE TENDERER)  
(SEAL WITH COMPLETE ADDRESS)

Email: cbsedli@nda.vsnl.net.in  
Website: www.cbse.nic.in



Phones: 22509252-59  
Fax: 22515826

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## UNDERTAKING

All the terms and conditions given overleaf are acceptable to me/us. A Bank Draft of Rs.10,000/- (Rupees Ten Thousand Only) in favour of Secretary, CBSE, Delhi is enclosed vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ as earnest money.

I/we undertake to purchase any or all the items against advance cash payment, in case my/our rates are approved.

Signature of tenderer (s)

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone no.

Office \_\_\_\_\_  
Residence \_\_\_\_\_  
Mobile \_\_\_\_\_